



LOCAL CONTROL

The Public Library Board

Three main responsibilities of the library board in state statute:



Finance



Hiring



Reporting

Finances

The library board shall have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund, and of the purchase of a site and the erection of the library building whenever authorized. The library board also shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the municipality for library purposes.

What this actually looks like.....

County Administrator may approve budget

Library director may approach county board directly with a presentation

Library Board has control over the budget line items (Example: Cutting one line to put money in another..or cut that total amount from the entire budget knowing that's what the intention of the cut was)

County board is in charge of the appropriation

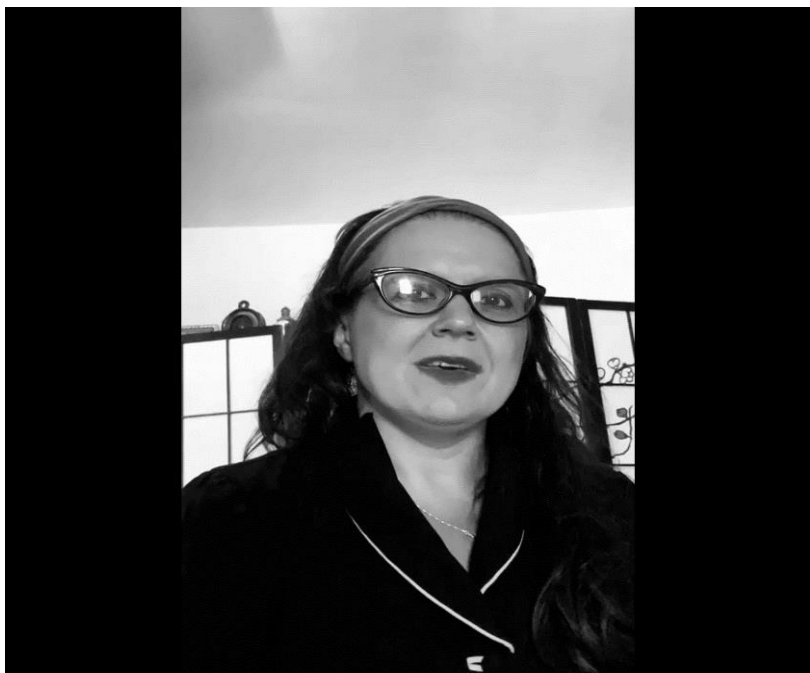
The loss of maintenance of effort

Wage studies, staff insurance costs, etc.

Chargebacks for county services (Are these reasonable?)

Roleplay Video

- This is a work of **fiction**. Names, characters, business, events and incidents are the products of the author's imagination. Any resemblance to actual persons, living or dead, or actual events is purely coincidental





Gifts

- All persons wishing to make donations of property for the benefit of a public library may vest the title thereto in the library board, to be held and controlled by the board, when accepted, according to the terms of the deed of gift, devise or bequest. As to such property the board shall be deemed special trustees.

What this actually looks like

Who is the check made out to?

Friends of the Library vs. The library Itself

Reporting means the municipality knows EXACTLY how much money you hold in gifts

This *could impact future budgets and line items

Monitoring trusts and designated donations

Donations should be designated as much as possible



Hiring

- The library board shall supervise the administration of the public library and shall appoint a librarian, who shall appoint such other assistants and employees as the library board deems necessary and prescribe their duties and compensation.

What does this look like?

- Board hires director/appoints interim director
- County Executive and/or HR does not hire director or appoint interim
- Director hires all staff
- HR departments and supportive services (Drug Screens, Background checks, Computer tests etc.)
- HR may charge the library board back for services
- HR may negotiate union contracts with permission from the board
- Policy and procedure manuals for one municipal system may apply, may not apply in divided funding structures (city and county funding combinations for example)

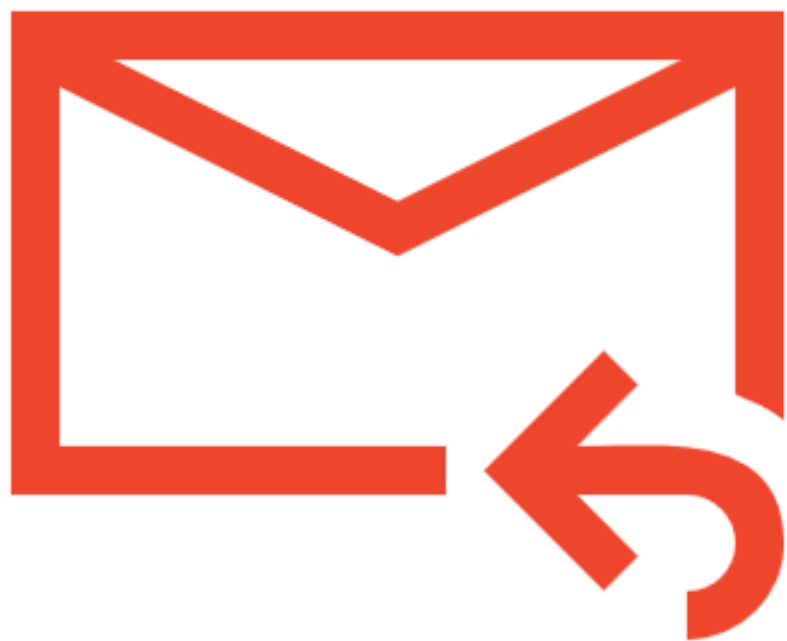
State annual reporting

Within 60 days after the conclusion of the fiscal year of the municipality or county in which the public library is located, the library board, shall make a report to the division and to its governing body or, the county board of the county in which the library is located. The report shall state the condition of the library board's trust and the various sums of money received for the use of the public library during the year, specifying separately the amounts received from appropriations, from the income of trust funds, from rentals and other revenues of the public library and from other sources. The report shall state the condition of all funds in the library board's control and shall state in detail the disbursements on account of the public library during that fiscal year. The report to the division shall include data concerning library materials, facilities, personnel, operations and such other information as the division requests.



What does this actually look like

- Short Timeframe
 - Numbers received from library system
 - Numbers received from finance department closing books
 - Ability to get the board together in the few days between receiving information



Thank You

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